

Vacancy – Internal Audit and Risk Manager

1. Job Details:

Job Title:	Internal Audit and Risk Manager
Division:	CEO's Office
Tenure:	Fixed-term Contract
Number of posts:	One (1)
Duty Station:	Mbabane
Reports To:	Chief Executive Officer

2. Job Summary:

To serve as a business partner to SMVAF and its subsidiaries by applying a systematic and disciplined approach to strengthening internal controls, risk management, and governance processes, and by providing independent, objective guidance that supports the achievement of strategic and operational objectives, in alignment with SMVAF's mandate.

3. Requirements of the Position:

3.1 Key Responsibilities

3.1.1 Strategic Audit Leadership and Execution

- Develop and drive the implementation of the the annual risk-based internal audit plan by managing audit scoping, resourcing, milestones, quality and timely reporting.
- Provide independent assurance on the effectiveness of governance, and internal control processes.
- Ensure accurate management information of open audit issues and strengthen issue management discipline.
- Identify and implement opportunities to improve audit processes, methodology, information management and reporting practices in the Function

3.1.2 Enterprise Risk Management and Monitoring

Drive the enterprise risk management (ERM) framework by proactively identifying, assessing, and monitoring strategic, operational, financial, and compliance risks. Formulate actionable mitigation strategies and deliver insightful risk reporting to support executive decision-making.

3.1.3 Systems and Process

Evaluate business systems, processes, and internal controls to identify inefficiencies, strengthen control environments, and support continuous improvement across the Fund and its subsidiaries.

3.1.4 Board Reporting

Prepare and present audit and risk reports to the Audit and Risk Committee, providing insights on key findings, risk exposures, compliance matters, and the status of corrective actions.

3.1.5 People Management

Manage, supervise, and develop the Internal Audit and Risk team by providing direction, coaching, performance management, and capacity-building to ensure the effective delivery of departmental objectives.

3.2 Minimum Qualification and Experience:

- BCom degree with a focus on Accounting/Internal Audit or a related field from a reputable institution,;
- Must be registered with professional regulatory body with registration as either CIA, CA (SA), ACCA, or Equivalent and in good standing
- A minimum of eight (8) years' experience in internal audit or external audit environment including having served articles with a reputable audit firm and three (3) years of which are in Leading Audit engagements;
- Experience in the application of risk assessment, analysis and management techniques;
- Experience in the preparation and presentation of reports to senior management and the Board.

3.3 Technical/Professional Knowledge

- Institute of Internal Auditors Standards;
- Facilitation techniques;
- Internal audit procedures and policies;
- Ethics and Fraud;
- Governance, Risks and Controls.

3.4 Required Skills and Competencies:

- Strong teamwork and stakeholder engagement skills;
- Planning, organising and problem-solving skills;
- Decision-making
- Strong communication, presentation, and report-writing abilities;
- Analytical thinking, critical review, and results orientation;
- Ability to work under pressure, manage multiple priorities, and collaborate effectively;
- Commitment to the Fund's core values of **Professionalism, Compassion, Innovation, and Agility**.

4. Application Requirements:

All applications must include the following:

- A cover letter;
- A comprehensive Curriculum Vitae;
- Certified copies of tertiary and professional qualifications;
- Proof of any additional training completed;
- Contact details for three (3) traceable professional references.

5. Submission Details:

Applications should be sent via email only to: jbhrecruitment@swazi.net

Please address your application to Human Resources Manager and ensure **the email subject line clearly states the position being applied for.**

Closing Date: 16 October 2026

Please note that only shortlisted candidates will be contacted. Should you not receive a response within 21 days after the closing date, kindly consider your application unsuccessful.